



P.S. 133Q Parent-Teacher Association
248-05 86th Avenue
Bellerose, NY 11426

PTA General Meeting Minutes

Meeting Minutes are deemed “Meeting Notes” Until approved at which time they will be considered official Meeting Minutes

December 20th, 2022

Meeting Start 6:00 pm

Hosted by Dipshikha Yaroskevsky, Kameka Wittal

Participants: Matthew Paolano, Barbara Andujar, Maryam Lamont, Misty Santo, Detective Carleton Epps, Captain Karathanasis - 105th Precinct, Jessica Arnau, Diane Wilbur

Virtual Meeting

Agenda

Introduction of School Safety Team

School Safety Q&A and Wrap Up

Key Takeaways

Approval of November’s Meeting Minutes

Treasurer’s Report

Principal’s Message

Classroom Connect

 Positive Parenting Workshop

 School Activities

Congratulations Message for a Teacher

Parent Coordinator

Volunteer Coordinator Nomination

5th Grade Committee Report

Parent Survey

Q&A

What’s Next

Mr. Paolano -

Intro: Detective Epps and Captain Karathanasis from the 105th Precinct

- Captain Karathanasis - Taso.karathanasis@nypd.org
- Detective Carleton Epps - Carleton.Epps@nypd.org, 718-776-9176

Members Of Our Safety Team:

- Principal: Mr. Paolano, Acting Principal
- Assistant Principal: Ms. Andujar, Assistant Principal I.A.
- UFT: Ms. Misty Santos
- DC 37: Roxanne Ugas



- Guidance: Francine Tapp
- IEP Teacher, SPED Liaison: Elizabeth Wepler
- Custodial Engineer: Ernie
- SSA: Bill Hausser
- Nurse: Jean Grubert
- PTA President: Dipshikha Yaroshevsky

BRT - Building Response TEAM

- For a number of reasons, there could be a (serious) student injury, a fire, etc.
- Principal is not eligible for the BRT Leader, will need to be coordinating at the command post, in contact with emergency response, borough safety dept, superintendent, other Principals in the area if needed
- BRT Leader: Ms. Andujar
 - Responsible for providing direction, leadership, and guidance to BRT members during an emergency. Also acts as the communications liaison between the BRT and Principal.
- Emergency Officer (EO): Patrizia Corrado
 - Provides support based on the specific circumstances of each incident, may relay info between BRT members if needed. May be needed to report to the hospital with staff or students. May coordinate parent staging areas.
- Incident Assessor: Rosa Shubert. Alternative: Valerie Goddard
 - Conducts an on-scene initial assessment of the incident or emergency to assess the severity of the situation. Collecting all essential elements of information (EEI) from the scene, relays information to the BRT leader, then compares this to other information gathered by the BRT recorder.
- Recorder: Katie Gonzalez. Alternative: Maryam Lamont
 - Responsible for collecting detailed information from the beginning to the end of an incident
- Special Needs Coordinator: Elizabeth Wepler. Alternative: Francine Tapp
 - Primary contact when issues with special needs students and staff arise during an emergency. Tracks all special needs students and staff, collects information on unaccounted for limited mobility individuals, staff assigned to limited-mobility students, related equipment and supplies
- Assembly Point: Justin Barilla. Alternative: Teresa Brosh
 - Monitors and assists with the relocation of staff, teachers, and students to assembly points during an emergency. A secondary role of collecting information from teachers and staff on missing students or unaccounted for individuals for emergency responders

Code Blue Team

- If a student is not responsive, this team is enacted.



- AED devices are available in the school. The team would get devices if needed. These members are placed in different areas so that they can respond as quickly as needed, each member has been trained specifically for this.
- Ms. Katherine Apicello
- Ms. Teresa Brosh, Psychologist
- Ms. Donna DeSena
- Ms. Bridget Desivo
- Ms. Kerry Murphy
- Ms. Gioconda Ortellado
- Ms. Rosa Schubert
- Ms. Amanda Viteri
- Ms. Elizabeth Wepler

Crisis TEAM

- Support for the family, the student is continued to be supported in building
- Trained in desclation, have students feel comfortable in any setting
- Crisis Team Leader: Ms. Andujar
 - Attended Active shooter training, different types of lockdowns, which protocols to enact during such situations. Hide, Flight, or Fight protocols.
- Crowd Management Coordinator/Media Coordinator: Mr. Paolano
- Staff Notification Coordinator: Katie Gonzalez
- Parent Coordinator/Communications Coordinator:
- Counseling Coordinators: Ms. Teresa Brosh, Ms. Leslie Martinez, Ms. Francine Tapp
- Classroom Teachers

Update COVID-19 Health Protocols - Set by Department of Ed

- Report all cases to Administration
- All visitors are still required to show proof of vaccination
- Daily Health Screeners are no long required
- Students and staff are strongly recommended to stay home if they show any symptoms of COVID-19 or other illnesses
- If exposed to COVID-19
 - Should get tested
 - Test at least 24 hours apart on Day 4 and Day 5 of exposure
 - If exposed, will receive two test
 - 4 tests per month to take home
- Confirmed cases
 - Schools are required to communicate to all families and students at school when a case is confirmed
 - Families of students and staff must receive a letter notifying of a close contact positive case
- Nurse
 - If a student needs the nurse, please call the main office



- Accident Report
- Remote Learning capabilities are enacted so that in the event of inclement weather, that classes can resume online

School Safety Drills

- All schools are required to implement a General Response Protocol (GRP) with specific directions that staff and students will take in an emergency that may result in an evacuation, shelter-in, or lockdown.
- In accordance with New York State Education Law Section 807, all schools are required to conduct four lockdown drills per year in addition to eight evacuation drills, for a total of twelve emergency drills. This at a minimum. More can be conducted if needed.
- GRP Summary Sheets - shared throughout the school
 - Soft Lockdown - there is no identified imminent danger to the sweep teams. Administrative teams, BRT, School safety agents will mobilize at the command post for further direction.
 - Hard Lockdown - implies that imminent danger is known and NO ONE will engage in building sweep activity. All individuals will take appropriate lockdown action and await the arrival of first responders.
 - During Lockdowns, the PA system will repeat twice: "Attention: We are now in a soft/hard lockdown. Take proper action."
 - Evacuate - The fire alarm system is the initial alert for staff and students to initiate an evacuation. There may be times specific directions will be announced over the PA. Teachers will grab their evacuation folder (with attendance sheet and Assembly cards) then lead students
 - Shelter-In - Students remain inside, conduct business as usual. Teachers increase situational awareness. PA announcement "Attention: This is a shelter-in. Secure the exit doors." The Shelter-In directive will remain until the "All Clear" message "The Shelter-In has been lifted."

Q: A car is parked in front of school, blocking buses, in turn blocking more traffic/pedestrians.

Hardlock down - who contacts Police and lets Police know outside. Is it someone's job to meet the police?

A: 105 - notification directly from operations with exact details

Every staff member is locked in their room. Police are contacted over radio to keep them appraised. Security has a radio that connects directly to Police. Front door is then not locked so that first responders can enter.

Q: Response time. From Queens Village

A: School is pretty close. Response will be quick

Q: What would be a reason for shelter-in?



A: There is a threat outside, secure the school. It doesn't mean anyone is in danger in our school community. If it happens right before dismissal, children will be kept in school. Communication with Police will be open at all times.

Q: Status of the door during the day, are all the doors locked? In the setting of an active lock down, code name so that the shooter doesn't know where students are. Or sign language

A: Every exit (except the main entrance) is locked and armed throughout 7:10am to 4pm. Doors are checked 3 times a day to make sure they are locked.

We try to use a universal language. Children respond to lockdown as trained. Everything happens in a drill as if it were a real lockdown.

Q: How are school shooting drills communicated to kids so that they are not scared? Especially for younger kids.

A: We have students from 3 to 12 in our school, that discussion will look different for different ages. Has been called a lockdown drill.

Q: Pay phone/public phones - can contact 911 directly?

A: There is a panic button in the school. Actively working and tested on a regular basis.

Q: School safety agent has to go on break, the person that replaces him on break and such, is that person also trained to stop an intruder.

A: Everyone is trained to do the best for their and the student's safety. All staff goes through the same training as our staff goes through.

Q: If students are outside during recess during a lockdown, what is the procedure?

A: Students will be brought back into the building and to the cafeteria.

Project Save Initiative - Project Save Drop

- Regarding traffic flow in the morning drop off
- Staff and school community members, volunteering to help with those who drop off.
- Interest form is going to be shared in chat and sent out later
- https://docs.google.com/forms/d/e/1FAIpQLSfLFgJ0p0ReDum_ETtXeOit5u3mj8999PsERC7ePbTqL68UEA/viewform
- Related to that, please be mindful during drop off and pick up. Do not crowd the doorways at dismissal. Park and walk.

Contact Ms. LaMont if you need a device - mlamont4@schools.nyc.gov

November Minutes for Approval

- Kameka Wittal, Harpreet Kaur

Treasurer's Report



Total Income & Receipts \$18,245.17
Total Expenses & Disbursements \$8025.92
Net Income/Expense to Date \$10,219.25
Holiday party finances have not been calculated, will be in the next expense report.

Principal's Message

Presentation regarding SEL by Ms. McCormick and Ms. Heller

- School Focus: If students are immersed in a supportive school environment, where components of the CASEL Framework are embedded into rigorous classroom instruction, a pathway for students to partake in authentic discourse, where they may question, debate and add on to their peers in both small and large group settings organically, leading to meaningful and effective feedback to be shared in the classroom setting, resulting in students being fully engaged in authentic, real-world classroom experiences.”
- CASEL Framework consists of the the 5 Competencies:
 - Self-awareness
 - Self-management
 - Social awareness
 - Responsible decision making
 - Relationship skills
- SEL Rubric also reflected in Report cards
- Each competency has a different level
- Broken down by grade, the skills that are to be mastered in each competencies
- Identify community strength that students can reach out to for support
- Each grade is progression.
- Every classroom has a mood meter. affirmation station near the nurse's office. Class Charter, CARES Program, Feel Good Friday (end our week feeling good).
- A link is being provided to a google survey to help teachers better understand where parents would like to be provided strategies
- Parent engagement - January 31st 2:30pm

Q: Does every classroom have a cozy corner?

A: It may look different in every class, but there is a place for students to feel safe. There are passes that students can get to go to the different safe areas in the school.

Principal's Report

- Multi-Tiered systems of support in school, more info will come in January
- Based on student requests, a “Jingle Ball” Holiday break in the gym will take place on Friday, December 23rd.
- School wide competition over the break. Students are encouraged to engage with families at home, teaching a short dance, record a view, and post on dance google classroom.
- Safety Outgrowth



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- Vision Zero - Mr. King - traffic on the avenues. Leading to Project Safe Drop Off. Working with the NYPD to determine what to do next.
- Soapbox Winner - 1st Grader may join us next month - discussion regarding double parking
- Save the Dates
- COVID Guidance
- Remote Learning Devices, please contact Ms. Lamont
- Coffee and Conversation tomorrow at 8am!

Q/Statement: A lot of people are turning and speeding in front of the school.

Congratulations to Ms. Brayuha for achieving tenure (physical education for younger grades)

Volunteer Coordinator Nomination

- Diane Wilbur
- Responsible for building positive relationship with PTA Volunteers
- Responsible for developing and maintaining a volunteer mailing list
- Responsible for planning, directing, and assigning responsibility at events where volunteers are needed

5th Grade Committee

- All applications were submitted by the deadline
- First fundraiser/Bake Sale at the Winter Holiday Party - raised a little over \$200
- Senior Photo in February 1st

Presidents' Council

- NYC School bus is in full implementation
- Gives info on where the bus is, if it is late, available in the app store as well as MyStudent account. The Superintendent's office is looking for feedback.
- Please fill out the lunch form

Parent's Survey

- Get parent feedback on how the PTA is doing. Will be sent out from the PTA email account.

January

16-27 - Double Good Popcorn Fundraiser
20 - Lunar Handouts
24 - Next PTA Meeting
27 - Dine Out

Report Prepared by Tiffany Tseng, Recording Secretary
Meeting End 7:31pm